



Mansfield Middle School

205 Spring Hill Road
Storrs, CT 06268
(860) 429-9341

Mrs. Eileen Melody, School Counselor
Mrs. Kristina Lee, School Counselor

November, 2012

Dear Parents and Guardians,

It has been a pleasure getting to know you at our Open House, parent conferences, and through phone conversations. We will continue to offer opportunities for dialogue about your child's programs and progress.

Parent conference time in November marks the receipt of your child's first marking period report card. Therefore, the following special conference times have been set aside for those families who wish to discuss their child's progress with their teachers. We encourage those families with whom we have not yet had the opportunity to talk and who have questions, to fill out this form immediately to schedule a conference. **PE and RA teachers**, as well as **individual specialists**, are available for conferences.

Grade 5

Will offer parent-teacher-student conferences on:

Monday evening, **November 19, 2012**

5:30 pm until 8:00 pm

Tuesday afternoon, **November 20, 2012**

1:00 pm until 3:30 pm.

Please complete the information on the attached **Information Sheet**. Your clear responses will enable teachers to prepare for your specific questions, and will make the **15** minute conference productive for all. Your child is invited to join us for the conference if you so wish.

Please return your conference request form by Wednesday, November 14, 2012. You will receive an email notification to confirm your appointment.

Thank you very much for your cooperation. We look forward to working with you and your child to build their confidence as learners.

Sincerely yours,

Mrs. Eileen Melody, School Counselor
melodyem@mansfieldct.org
860-429-9341, Extension 110

Mrs. Kristina Lee, School Counselor
leekm@mansfieldct.org
860-429-9341, Extension 109

GRADE 5
INFORMATION SHEET

STUDENT'S NAME: _____ **HR** _____

___ I feel comfortable with the present communication with my child's teachers so I do not need a conference.

___ I will email my child's teachers regarding questions I have.

___ I would like to schedule a conference on Monday evening, November 19, 2012.

___ I would like to schedule a conference on Tuesday afternoon, November 20, 2012.

___ I am also scheduling a conference for another child in Grade ____.

Please complete the portion below with specific questions for individual teachers.

Teacher: _____

Question: _____

Teacher: _____

Question: _____

Teacher: _____

Question: _____

Email Addresses 5th Grade Team:

Megan Baker- bakerme@mansfieldct.org

Carol Moran- morancm@mansfieldct.org

Michael DiCicco- diccicomr@mansfieldct.org

Nora Dickinson- dickinsonna@mansfieldct.org

Hope Mulholland- mulhollandhc@mansfieldct.org

Karen Hunyadi- hunyadik@mansfieldct.org

Stan Harris- harrissb@mansfieldct.org

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Brenda Moulton- moultonbm@mansfieldct.org

Ryley Zawodniak- zawodniakrk@mansfieldct.org

Tara Achane-Miller- achaneto@mansfieldct.org

Academic Support:

Diane Jobes- jobesda@mansfieldct.org

William Vanderrest- vanderrestwe@mansfieldct.org

Spanish:

Diane Hutton- huttondm@mansfieldct.org

Ana Roman- romanad@mansfieldct.org

Beth Schwartz- schwartzba@mansfieldct.org

Jennifer Zugarazo- zugarazojl@mansfieldct.org

Parent/Guardian Name (PLEASE PRINT): _____

Email address: _____ @ _____

Cell Telephone: _____